

Government of West Bengal
Department of Technical Education, Training &
Skill Development
Office of the Principal
Industrial Training Institute Alipurduar
Birpara (Via Alipurduar), Alipurduar - I
PO + District - Alipurduar, Pin - 736121
Web : www.italipurduar.org.in
E-mail : itialipurduar@gmail.com



পশ্চিমবঙ্গ সরকার
কারিগরী শিক্ষা, প্রশিক্ষণ ও দক্ষতা উন্নয়ন দপ্তর
অধ্যক্ষের কারন
শিল্প প্রশিক্ষণ কেন্দ্র আলিপুরদুয়ার
বীরপাড়া (ভায়া আলিপুরদুয়ার), আলিপুরদুয়ার - ১,
পোঃ + জেলা - আলিপুরদুয়ার, পিন - ৭৩৬১২১
ওয়েব : www.italipurduar.org.in
ই-মেইল : itialipurduar@gmail.com

Memo No: ITI/APD/PUR/25-26/347(7)

Date :27/02/2026

NOTICE INVITING TENDERS

Quotations are being invited by the Principal of Govt. Industrial Training Institute, Alipurduar from the reputed Vendors/Agency/Contractor for **supply, refilling/maintenance of different types of fire safety related items** of the Govt. ITI Alipurduar. Quotations should be submitted in the prescribed format and as per the specifications mentioned in the annexure-I, in a sealed cover superscripted with the NIT number, quotation number and date. The Quotations must be submitted by **02:00 PM on 11/03/2026** and the quotations will be opened at **2.30 PM** on same date in the presence of participating bidders or their representatives.

Note: - Rate should be submitted as per below format, otherwise quotation will be cancelled.

| SL. No. | Name of item (s) | Specification of items with Make, Brand, Model (if applicable) | Quantity required | Unit | Quoted Unit Rate (Without GST) | GST (%) | GST Amount (Rs.) | Unit Rate (With GST) (Rs) | Total Amount (Rs.) |
|-------------|------------------|--|-------------------|------|--------------------------------|---------|------------------|---------------------------|--------------------|
| Annexure -A | | | | | | | | | |

Bid Documents will be submitted in one Sealed Packet superscripted by Tender Notice No. & date observing all the "Terms & Conditions" mentioned hereunder-

TERMS & CONDITIONS

- Bidders having following documents are eligible for submission of Tender: -
 - Trade Licence (F.Y. 2025-26).
 - GST- Registration Certificate.
 - Aadhar Card.
 - PAN Card.
 - IT - return for the assessment Year 2025-26.

Self attested photocopies of all the above documents are to be submitted along with the quotation. Tenders will be summarily rejected if the bidder fails to submit of any one of the above-mentioned documents.


- CGST & SGST/ IGST in connection with each item shall be shown separately.
- Validity of Quotation: Quotation shall remain valid for a period of 6 months from the date of bid open and the same should be clearly mentioned.
- No over-writing will be entertained.
- All duties, taxes, and other levies payable on components shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

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7. Evaluation of quotation: The Purchaser will evaluate and compare the quotation determined to be substantially responsive i.e., which
 - (a) are properly signed:
 - and
 - (b) conform to the terms and conditions, and specifications
 - (c) the quotations would be evaluated separately for each item.
8. Each bidder should submit only one quotation.
9. Price shall be quoted in Indian Rupees only.
10. Bidders quoting for refilling/fresh supply of fire extinguishers must have valid trade license issued by the state/central government for trading such items.
11. Delivery period will be according to the work order/supply order.
12. Any type of Tax will be deducted as per rule.
13. Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price adhering to the market rates.
14. Notwithstanding the terms and conditions as mentioned above, the purchaser reserves the right to accept or reject any or all quotations at any time prior to award of contract.
15. Quotation forms can be collected from the institute free of cost.
16. The bidder whose bid is accepted will be notified of the award of contract through institute notice board by the purchaser prior to expiration of the quotation validity period, the terms of the accepted offer shall be incorporated in the purchase order. Bidder should furnish an acceptance within one week from the date of award of this contract.
17. Normal commercial warranty/guarantee shall be applicable to the supplied goods or services rendered.


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Alipurduar

Copy forwarded to with the request to display the Quotation/Tender Notice through his/her office Notice Board for wide circulation please: -

- 1.The Sabhadhipati, Alipurduar Zilla Parishad, Alipurduar.
- 2.The District Magistrate, Alipurduar.
- 3.The Sub-Divisional Officer, Alipurduar.
- 4.District Information and Cultural Affairs Officer, Alipurduar.
- 5.. Purchase Section, ITI Alipurduar
- 6.Notice Board.
- 7.Guard File


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Annexure-I:

| Sl. No. | Material description | Specification/Size | Qty |
|---------|---|------------------------------------|-------|
| 1. | Refilling of - | | |
| | Foam type fire extinguishers (AB type) | 9 lts | 9 Nos |
| | Dry Powder type fire extinguishers (ABC type) | 6 Kgs | 3 Nos |
| | Dry Powder type fire extinguishers (BC type) | 5 Kgs | 6 Nos |
| 2. | Supply of CO2 type fire extinguishers | 2 Kg | 2 Nos |
| 3. | Supply of fire bucket stand | With at least 2nos bucket capacity | 1No |


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