



Government of West Bengal
Department of Technical Education, Training &
Skill Development
Office of the Principal
Industrial Training Institute Alipurduar
Birpara (Via Alipurduar), Alipurduar - I
PO + District - Alipurduar, Pin - 736121
Web : www.italipurduar.org.in
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পশ্চিমবঙ্গ সরকার
কারিগরী শিক্ষা, প্রশিক্ষণ ও দক্ষতা উন্নয়ন দপ্তর
অধ্যক্ষের কারন
শিল্প প্রশিক্ষণ কেন্দ্র আলিপুরদুয়ার
বীরপাড়া (ভায়া আলিপুরদুয়ার), আলিপুরদুয়ার - ১,
পোঃ + জেলা - আলিপুরদুয়ার, পিন - ৭৩৬১২১
ওয়েব : www.italipurduar.org.in
ই-মেইল : italipurduar@gmail.com

Memo No: ITI/APD/25-26/286(8)

Date :03/02/2026

TENDER/QUOTATION NOTICE

Quotations are being invited by the Principal of Industrial Training Institute, Alipurduar from the reputed Vendors/Agencies/Contractors for **Supply of different types of electrical tools at Govt. ITI Alipurduar**. Quotations should be submitted in the prescribed format and as per the specifications mentioned in annexure-I, in a sealed cover superscripted with quotation number and date. The quotations must be submitted by **02.00 PM on 12/02/2026**. Quotations will be opened at **3:00 PM** on the same date in presence of the participating bidders or their representatives.

Note: - Rate should be submitted as per instruction, otherwise quotation will be cancelled.

SL. No.	Name of item (s)	Specification of items with Make, Brand, Model (if applicable)	Quantity required	Unit	Quoted Unit Rate (Without GST)	GST (%)	GST Amount (Rs.)	Unit Rate (With GST) (Rs)	Total Amount (Rs.)
Annexure -A									

Bid documents will be submitted in one sealed envelope superscripted by Tender Notice No. & date observing the all "Terms & Conditions" mentioned hereunder-

TERMS & CONDITIONS

- Bidders having following documents are eligible for submission of Tender: -
 - Trade Licence (F.Y. 2025-26).
 - GST- Registration Certificate.
 - Aadhar Card.
 - PAN Card.
 - IT - return for the assessment Year 2025-26.

Self attested photocopies of all the above documents are to be submitted along with the quotation. Tenders will be summarily rejected if the bidder fails to submit of any one of the above-mentioned documents.

- CGST & SGST/ IGST in connection with each item shall be shown separately.
- Validity of Quotation: Quotation shall remain valid for a period of 6 months from the date of bid open and the same should be clearly mentioned.
- No over-writing will be entertained.
- All duties, taxes, and other levies payable on components shall be included in the total price.

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6. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
7. Evaluation of quotation: The Purchaser will evaluate and compare the quotation determined to be substantially responsive i.e., which
 - (a) are properly signed:
 - and
 - (b) conform to the terms and conditions, and specifications
 - (c) the quotations would be evaluated separately for each item.
8. Each bidder should submit only one quotation.
9. Price shall be quoted in Indian Rupees only.
10. Delivery period will be according to the work order/supply order.
11. Any type of Tax will be deducted as per rule.
12. Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price adhering to the market rates.
13. Notwithstanding the terms and conditions as mentioned above, the purchaser reserves the right to accept or reject any or all quotations at any time prior to award of contract.
14. The bidder whose bid is accepted will be notified of the award of contract through institute notice board by the purchaser prior to expiration of the quotation validity period, the terms of the accepted offer shall be incorporated in the purchase order. Bidder should furnish an acceptance within one week from the date of award of this contract.
15. Normal commercial warranty/guarantee shall be applicable to the supplied goods or services rendered.

Sd/-
Principal
Industrial Training Institute
Alipurduar

Copy forwarded to with the request to display the Quotation/Tender Notice through his/her office Notice Board for wide circulation please: -

1. The Sabhadhipati, Alipurduar Zilla Parishad, Alipurduar.
2. The District Magistrate, Alipurduar.
3. The Sub-Divisional Officer, Alipurduar.
4. District Information and Cultural Affairs Officer, Alipurduar.
5. Purchase Section, ITI Alipurduar.
6. Notice Board.
7. Head Clerk, ITI Alipurduar.
8. Guard File.


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ANNEXTURE -I

Sl. No	Item	Specification	Approx. Quantity/Unit
01	Screwdriver Insulated	4mm X 150 mm, Diamond Head	21 Nos
02	Screwdriver Insulated	6mm X 150 mm	21 Nos
03	Heavy Duty Screwdriver insulated	5mm X 200 mm	10 Nos
04	Electrician Screwdriver thin stem insulated handle	4mm X 250 mm	07 Nos
05	Hammer, Cross peen with handle	250 grams	21 Nos
06	Spanner Adjustable drop forged, SS	300 mm	02 Nos
07	Bearing Puller (Inside)	200 mm	01 Nos
08	Crimping Tool	16 sq mm to 95 sq mm	02 Nos
09	D.E. metric Spanner Double Ended	6 mm to 32 mm	02 Nos
10	Smoothing Cutters	50 mm X 200 mm	02 Nos
11	Hydrometer	B/Q	02 Nos
12	Hand Drill Machine	0-6 mm capacity	01 Nos
13	Pendent Lamp Holder	230 V	06 Nos
14	LED Tube	4ft ,20watt	20 Nos
15	PVC Tape	Red, Yellow, Blue, Black	04 Nos each
16	WD-40 rust remover	Spray 1 ltr can	10 Nos

Bidders should mention unit rates. Exact quantity required in purchase order may be different.

Principal
I.T.I. Alipurduar


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