



Memo no: ITI/APD/NIQ/2025 - 26/272 (7)

Date: 19/01/2026

**Notice Inviting Quotation**

Inviting quotation for repairing and maintenance work of under mentioned items on urgent basis at ITI Alipurduar:

The organization is hereby inviting quotation for repairing and maintenance work of under mentioned items on urgent basis at ITI Alipurduar. The interested bidders are hereby requested to submit their offers within 03/02/2026, up to 2.00 P.M to the Principal, Industrial Training Institute Alipurduar, Birpara, Dist. - Alipurduar, Pin - 736121 as per given format:


Sl. No.	Description	Qty with unit	Rate (INR)	GST %	GST (INR)	Amount INR (Rate + GST)	Total Amount (INR)
1.	Shade repairing of Submersible Pump Control panel.	01 Complete Job					
2	Replacement of high and low window glasses (25 nos. approx.) and associated maintenance.						
3	Repairing of pedestal of main Sign. Board of main entrance gate of ITI, Alipurduar						
4	General weather coated painting works at different places of ITI Alipurduar Campus not exceeding 500 Sq. Feet.						

The bid opening meeting regarding the same is being scheduled on 03/02/2026 at 3.00 P.M. and interested parties/agencies must attend this meeting.

Rate should be quoted including all material and labour Charges.

**1. Bid Price.**


- The contract shall be given as per contract requirement and approximate quantity as described above correction if any, shall be made by crossing out, initiating, dating and re writing.
  - All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
  - CGST & SGST if any should be shown separately.
  - The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - The price shall be quoted in Indian Rupees only.
  - PAN CARD, Trade License, GST Documents, Aadhar card, IT Return (Latest) are required along with quotation.
- Each bidder should submit only one quotation in sealed envelope.
  - Validity of quotation: Quotation will remain valid for a period of at least 60 days after the deadline date specified for submission.
  - Evaluation of Quotation: The Purchaser will evaluate and compare the quotation determined to be substantially responsive i.e., which (a) are properly signed: and (b) conform to the terms and conditions, and specifications (c) the quotations would be evaluated separately for each item.
  - Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award contract.
  - The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period the terms of the accepted offer shall be incorporated in the purchase order.
  - Payment shall be made immediately after delivery of the goods /completion the work.
  - Normal commercial warranty /guarantee shall be applicable to the supplied goods or services rendered.


  
Principal

I.T.I. Alipurduar

Copy forwarded to with the request to display the Quotation/Tender Notice through his/her office Notice Board for wide circulation please:

- The Sabhadhipati, Alipurduar Zilla Parishad, Alipurduar.
- The District Magistrate, Alipurduar.
- The Sub-Divisional Officer, Alipurduar.
- District Information and Cultural Affairs Officer, Alipurduar.
- Purchase Section, ITI Alipurduar
- Notice Board.
- Guard File

  
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